

Site Base Agenda
January 13th, 2025

1. Attendance

- ☒ ~~Kinder - Loudermilk~~
- ☒ ~~1st - Durkee~~
- ☒ ~~2nd - Haynes~~
- ☒ ~~3rd - Faller~~
- ☒ ~~4th - Householder~~
- ☒ ~~5th - Moore~~
- ☐ EC: Cummins
- ☐ ~~Media: Medlin~~
- ☒ ~~Assistant: Raine~~
- ☐ Support Staff: Weddine
- ☒ ~~Principal: Lauri~~
- ☐ Parent: J. Messenger
- ☒ ~~NGStar Rep: Jennie Taylor~~

2. Review last months minutes

3. Admin -

- a. Cafeteria- Kinder and 2nd moved the spot they line up at so kids are lining up closer to the teacher.
- b. Cafeteria- If you are sitting with other teachers (next week), please make sure you are still monitoring your students at all times. Accidents and behaviors happen a lot during lunch.
- c. We are down a custodian and will have a sub (Heather going back to K/1 hallway). Talk to your team about having the kids clean up after themselves the best they can, put chairs up, trash cans at the door at the end of the day, help out custodians. Whatever is left on the floor will be thrown away.

- d. PTA events- there was a very small amount of teachers/staff that showed up to help. Ms. Lauri will be sending out a spreadsheet with all past and future events for this year. If you have volunteered at a previous event, put your name under the event. For the rest of the events this year, please sign up if you haven't done any events yet this year. PTA Events: Spreadsheet
- e. Science Nlght - May 1 @ 4:30pm (EVERYONE ATTENDS) (1st grade- no salt painting! Need a different experiment) Let Ms. Lauri/Kathy know if the science experiment you did last year didn't work and it needs to be changed.

4. Department Questions and Concerns:

- Kindergarten -
 - Our students are still not entering their lunch numbers. We are concerned they won't have time to learn/practice before first grade. Gradually start weaning off from doing it for them except for busy days (pizza day).
- 1st Grade - None
- 2nd Grade-
 - The accidental fire alarm during dismissal was chaos and we know it was an accident. However, if this were to happen again, what is the protocol? We wouldn't know if it was a false alarm, a hoax, etc., because we can't hear the announcements over the alarm. We have been told if an alarm is to sound outside of the time frame we have been given for a drill, to treat it as an actual threat. Treat it as a fire drill and evacuate the building as usual. If the clear plastic cover pops off the fire alarm, push it back on until it clicks.
 - The gate to the bus lot from the playground has a faulty lock. It couldn't be unlocked during that drill and

2nd grade has noted before that it is very difficult to unlock/lock. Ms. Lauri will check to see if the rusted lock was changed. There is a 2nd lock that says Union Power- that is not the one we need to unlock when trying to get out of the gate.

- 3rd Grade - None
- 4th Grade -
 - All the training videos that we are being assigned. Are these mandatory? When during our workday are we expected to get them done? They are not a part of Vector training but they are highly recommended to complete. Biggest take away is to pay attention to emails and if there is red writing saying it is out of the district, you need to be very careful. They will send out fake phishing emails to see who clicks on them. Ms. Lauri will ask if we can get credit for doing them.
 - Why has Amazon been blocked on our school computers? Try closing all tabs and/or restarting your computer and it should unblock.
- 5th Grade - None
- Specials - None
- Media - None
- EC - None
- TA - None
- Parents - None
- Support Staff - None